

COVID-19

BEST PRACTICES FOR HR PROFESSIONALS AND EMPLOYERS



**DO ALLOW
TELECOMMUTING
AS MUCH AS
POSSIBLE**



**DO SEPARATE
WORK STATIONS
AT LEAST 1M APART**



**DO ENFORCE
SAFE DISTANCING BY
STAGGERING START
AND END WORK TIME**



**DO TAKE
OPERATIONAL NEEDS
AND STAFF
WELL-BEING INTO
CONSIDERATION**



**DO NOT MAKE
EMPLOYEES COME
TO WORK WHEN SICK**



**DO NOT HOLD
MEETINGS IN
CROWDED ROOMS**