

Postgraduate Diploma in Human Resource Management (Full-time)

SHRI Academy's PGDipHRM focuses on management of human assets at both International and National level.

Learners shall learn all the basic all typical HRM functions such as recruitment, selection, training and development, performance appraisal and dismissal in both international and local context. Additional activities such as global skills management, expatriate management while aligning organisational goals and achieving competitive advantage both at National and International level shall also be provided. The programme aims to provide in depth knowledge on approaches like Ethnocentric, Polycentric, Geocentric and Regiocentric which is needed in today's rapidly changing global economy.

Who should attend

- HR Professionals, Executives, Managers aspiring to be HR Leaders of Tomorrow by enhancing employability, capabilities and market value
- Working professionals who wish to consider a future HR career progression or intend to have a career switch to explore HR.

Course Content

Module 1: Human Resource Management Overview & Strategy

Module 2: Human Resource Management / Human Resource Development

Module 3: Human Resource Management (Compensation)

Module 4: Human Resource Management (Performance Management & Work Re-design)

* Modules listed above may be conducted in a different sequence.

Course Duration

- 4 months with a total of 160 training hours spread over 4 modules.
- The programme is conducted on Full-time basis.

Assessment Methods / Certification

Candidates are assessed by (a) individual assignment and/ or group assignment & class presentation (50%) and (b) written examination (50%) for all modules.

The **Postgraduate Diploma in Human Resource Management** will be awarded by SHRI Academy upon successful completion of the programme.

Graduation and Degree

Students who successfully complete and pass the modules stipulated in the course structures will be awarded the **Postgraduate Diploma in Human Resource Management** from **SHRI Academy Pte Ltd.**

Admission Requirements

Local Students

	Fresh Graduate	Mature Adults
1. Minimum Academic Qualification:	Bachelor's Degree in any discipline	Diploma
2. Minimum Working Experience:	NIL	8 Years
3. Minimum Age:	21	30
4. Minimum Language:	GCE 'O' Level credit pass in English; or IELTS 6.0 or Workplace Literacy (WPL - Listening, Speaking, Reading and Writing) Level 6, or its equivalent	A. Completed prior education (at least 2 years) with English as the language of instruction and assessment. OR B. TOEFL (paper) \geq 550 or TOEFL (computer) \geq 230 or TOEFL (Internet) 79-80 or IELTS \geq 6.0

International Students

	Fresh Graduate	Mature Adults
1. Minimum Academic Qualification:	Bachelor's Degree in any discipline	Diploma
2. Minimum Working Experience:	NIL	8 Years
3. Minimum Age:	21	30
4. Minimum Language:	Any one of the following: A. English should be the language of Instruction and assessment for Bachelors' Degree OR B. TOEFL (paper) \geq 550 or TOEFL (computer) \geq 230 or TOEFL (Internet) 79-80 or IELTS \geq 6.0	Any one of the following: A. English should be the language of Instruction and assessment for Bachelors' Degree OR B. TOEFL (paper) \geq 550 or TOEFL (computer) \geq 230 or TOEFL (Internet) 79-80 or IELTS \geq 6.0

Programme Fees

Application Fee – **S\$107.00 inclusive of GST** (non-refundable and non-transferable, payable upon application)

Total Programme Fees Payable

	Local Students	International Students
Fee Breakdown	Amount (S\$)	Amount (S\$)
Course Fee	7,500.00	8,500.00
Membership Entrance Fee	120.00	120.00
Membership Subscription Fee – 1 Year	50.00	50.00
Total Programme Fees	7,670.00	8,670.00
Add 7% GST	536.90	606.90
Total Programme Fees Payable	8,206.90	9,276.90

(For the first 10 applications received; Early Bird Waiver shall apply: Application + Membership Entrance Fee + 1-year Membership Subscription Fee)

Important Notes:

1. Application Fee is non-refundable and non-transferable.
2. All fees quoted are inclusive of 7% GST unless otherwise stated.
3. All fees to be payable in full prior to the orientation/programme commencement date.

Application Procedures

All applications must be submitted with the following:

- Completed application form*
- One recent passport-size photograph
- Front & Back photocopies of NRIC/ Passport
- Certified true copies of academic certificates & transcripts**
- Application Fee

* Application forms are obtainable from SHRI Academy

** Applicants are required to bring along their original documents (for verification purposes) including copies of education qualifications and result transcripts.

For Local Students	Download application form here
For International Students	Download application form here

Payment Mode:

- NETs, Credit Card (subject to additional admin charges)
- ATM Transfer
- Cheque, Bank Draft, Money Order, Cashier's Order
Payable to : SHRI Academy Pte Ltd
- Internet Banking and Telegraphic Transfer directly to:

Account Name : SHRI Academy Pte Ltd
Bank Name : DBS Bank Ltd
Account No. : 003-906454-3 (Current Account)
Branch Name : DBS MBFC Branch
Bank Code : 7171
Branch Code : 003
Swift Code : DBSSSGSG

Students should email and notify SHRI Academy immediately of any payment made by Bank Transfer, ATM Transfer or Telegraphic Transfer.

For further information, please contact Ms. Lynn via phone (65) 6422 3785, or email lynn.koo@shri.org.sg



Cert No. : EDU-2-2107
Validity : 12/09/2017 - 11/09/2021

SHRI Academy
CPE Registration No. 200722689Z
CPE Registration Period: 30-01-2016 to 29-01-2020