

Diploma in Organisational Psychology (Enhanced)

SHRI Academy's DipOrgPsy programme is designed to provide a solid foundation in the field of psychology and focuses on the psychological aspects of organisational functioning. Students will be expected to critically engage in psychological theories and their applications. The programme provides a rigorous review of major theories in organisational psychology and their applications at the workplace that a HR professional encounters. The programme will benefit Executives, Managers and Professionals with a keen interest in getting a deeper understanding of the dynamics between people at the workplace. The programme also provides a good foundation for any individual who wishes to pursue a higher level of qualification in Psychology such as a Bachelor's or a Master's degree as it provides a broad perspectives into the topics that would be covered in-depth at such levels.

This programme will benefit those working in management/supervisory positions as well as professionals whose job requires them to interact with others on a frequent basis.

Who should attend

HR Professional and support staff who aspire to specialise in Organisational Psychology within the Human Resource Management function. It is also appropriate for managerial and other professional staff who wish to have comprehensive knowledge and applications of Organisational Psychology to have a deeper understanding of the basis of progressive HR practices.

Course Content

1. Understanding Organisational Psychology
2. Emotional Intelligence
3. Effective Communication
4. Workplace Intervention & Counselling
5. HR Statistics & Analytics
6. Employment Legislation & Practices
7. Attracting & Developing Employees
8. Engaging & Growing Employees

The modules listed above maybe conducted in a different sequence. Module content / syllabus will be provided upon request.

Course Duration

- 16 months; 264 training hours
- 8 modules
- Lessons are conducted twice a week

Assessment Methods

Candidates are assessed through Class Test/ Project/ Assignment/ Presentation/ Class Participation and written examinations for all modules.

Graduation and Degree

Students who successfully complete and pass the modules stipulated in the course structures will be awarded the Diploma in Organisational Psychology from SHRI Academy Pte Ltd. Graduates may use the title “DipOrgPsy” after their names.

Advancement

DipOrgPsy graduates are granted direct entry into Year 3 of the **Bachelor of Arts in Human Resource Management with Organisational Psychology (Top Up)** programme, offered by Edinburgh Napier University, UK through SHRI Academy.

Admission Requirements

	Fresh Graduate	Mature Adults
1. Minimum Academic Qualification:	2 'A' Level credit passes in any subjects, IB Diploma, or other equivalent pre-university certifications including English OR Polytechnic diploma or equivalent OR PEI qualification that articulates into EDP (CANDIDATE MUST HAVE 10 YEARS OF FORMAL EDUCATION BEFORE TAKING PEI QUALIFICATION) OR Certificate in Human Resource Management awarded by SHRI Academy or equivalent	5 'O' Level credit passes in any subjects OR Certificate in Business Studies (CBS) / Higher Nitec awarded by ITE OR Certificate in Human Resource Management awarded by SHRI Academy or equivalent OR GCE 'N' Level including English + PEI Diploma
2. Minimum Working Experience:	NIL	8 Years
3. Minimum Age:	18 Years	30 Years
4. Minimum Language:	GCE 'O' Level credit pass in English or Workplace Literacy (WPL - Listening, Speaking, Reading and Writing) Level 6, or IELTS 6.0 or its equivalent.	GCE 'O' Level credit pass in English; or Level 6 in ESS (Employability Skills System); or Workplace Literacy (WPL - Listening, Speaking, Reading and Writing) Level 6; or IELTS 6.0 or its equivalent.

Funding Support

SkillsFuture: All Singaporeans aged 25 and above can use their S\$500 SkillsFuture Credit from the Government to pay for a wide range of approved skills-related courses. Visit the SkillsFuture Credit website (www.skillsfuture.sg/credit) to choose from the courses available on the SkillsFuture Credit course directory

Skills Development Fund (SDF) Training Assistance: SDF training assistance is available; Company-sponsored candidate must log on to www.skillsconnect.gov.sg to apply for SDF training assistance.

For SkillsFuture and training assistance details, kindly contact Ms. Elaine Lau via phone (65) 6422 3789, or email elaine.lau@shri.org.sg

SkillsFuture credit is applicable for self-sponsored students only.
SDF is applicable for company-sponsored students only.

Programme Fees

Total Course Fees Payable

Fee Breakdown	Amount (S\$)
Course Fee	5,000.00
Membership Entrance Fee	120.00
Membership Subscription Fee – 2 Years	100.00
Total Course Fees	5,220.00
Add 7% GST	365.40
Total Course Fees Payable for Self-Sponsored	5,585.40
Company-Sponsored (SDF)	
Less SDF Training Grant	300.00
Total Course Fees Payable for Company-Sponsored	5,285.40

Instalment Payment	Self-Sponsored Amount with GST	Company-Sponsored Amount with GST
1st Instalment	S\$1,861.80	S\$1,761.80
2nd Instalment	S\$1,861.80	S\$1,761.80
3rd Instalment	S\$1,861.80	S\$1,761.80

Application Fee – **S\$107.00 inclusive of GST** (non-refundable and non-transferable, payable upon application)

1st Installment payment to be payable in full prior to the orientation/ course commencement date.

^Progression waiver is applicable for students who sign for any other programmes within 12 months from date of graduation.

For more information on **UTAP** funding Contact Ms Elaine: +65 64223789 or elaine.lau@shri.org.sg

Application Procedures

All applications must be submitted with the following:

- Completed application form*
- One recent passport-size photograph
- Front & Back photocopies of NRIC/ Passport
- Certified true copies of academic certificates & transcripts**
- Application Fee

* Application forms are obtainable from SHRI Academy or [click here](#) to download

** Applicants are required to bring along their original documents (for verification purposes) including copies of education qualifications and result transcripts.

Payment Mode:

- NETs, Credit Card (subject to additional admin charges)
- ATM Transfer
- Cheque, Bank Draft, Money Order, Cashier's Order
Payable to : SHRI Academy Pte Ltd
- Internet Banking and Telegraphic Transfer directly to:

Account Name : SHRI Academy Pte Ltd
Bank Name : DBS Bank Ltd
Account No. : 003-906454-3 (Current Account)
Branch Name : DBS MBFC Branch
Bank Code : 7171
Branch Code : 003
Swift Code : DBSSSGSG

Students should email and notify SHRI Academy immediately of any payment made by Bank Transfer, ATM Transfer or Telegraphic Transfer.

Next Intakes

Please indicate your choice of intake for registration purposes.

Intake (part-time)	Commencement Date	Application Closing Date
22nd	6 Mar 2018	12 Feb 2018
23rd	26 Jun 2018	9 Jun 2018
24th	23 Oct 2018	6 Oct 2018

For further information, please contact **Elaine Lau** via phone (65) 6422 3789, or email elaine.lau@shri.org.sg



Cert No. : EDU-2-2107
Validity : 12/09/2017 - 11/09/2021

SHRI Academy
CPE Registration No. 200722689Z
CPE Registration Period: 30-01-2016 to 29-01-2020