

# Master of Science in Human Resources (Top-Up)

## About Edinburgh Napier University

Edinburgh Napier University is one of the largest higher education institutions in Scotland with over 18,000 students from 109 countries. Edinburgh Napier University offers industry-informed courses which combine the optimum balance of theory and practice, to equip graduates for success in today's competitive global job market.

The high percentage of graduates employed or pursuing further studies is testament to their relevant degrees, which are developed with businesses and employers in mind and are often professionally accredited. An Edinburgh Napier University degree gives you the perfect mix of personal and professional skills for a successful career in today's global market.

Students will benefit from international lecturers and a UK degree while studying in Singapore. You will also leave with the knowledge, skills and confidence to make a real impact in the workplace.

## University's Accolades

- 92% Research Internationally Recognised ([Research Excellence Framework 2014](#))
- Top 180 University for International Outlook ([Times Higher Education World University Rankings 2018](#))
- Rated 5 Stars for Teaching, Employability and Internationalisation ([QS Stars 2018](#))

## Programme Objective

The Master of Science in Human Resources (Top-Up) is designed by Edinburgh Napier University in collaboration with SHRI Academy. It aims to develop in student's competencies and professional skills that can effectively integrate theory and practice in addressing the needs and challenges facing 21st century organisation.

It is delivered on a part time basis and comprises one 60 credit module spread over a 6 month period of study. Rooted in a practice-based learning philosophy, the programme is well suited to practitioner-learners and mature part-time students.

As such, it aims to develop students' capability to bridge the knowledge practice gap and conduct research in human resource management that is connected to real work issues and underpinned by a wide range of business data, research resources and methodologies. Upon completion of the programme, students will produce a 15 000-word practice-based Masters Research report, demonstrating well-honed research skills and professional competence in undertaking applied research that is based on an HR-based topic of significance and that potentially adds value to their host organisation.

## Programme Aim

The overall aim of the programme is to develop the student's ability to integrate theory and practice and contribute to business needs through the transfer of knowledge from their project into workplace practice.

Through studying the Master of Science in Human Resources (Top-Up), students will be able:

1. To build upon professional knowledge and expertise of HRM and acquire further in-depth specialist knowledge of current developments in an area of people management.
2. To practise the analytical and diagnostic skills to enable you to make an enhanced contribution to strategic HRM and performance improvement within organisations.
3. To develop intellectual capability and academic progression appropriate to masters level.

## Who should attend:

HR Professional and support staff with an acceptable degree and working experience who aspire to enhance their educational level in the Human Resource Management function and understand the practical research work in the business organisation. It is also appropriate for managerial and other professional staff who wish to have deeper understanding of HRM through research and those who are preparing for a consultancy career.

## Delivery Model

The delivery model is anchored in learner-centred, quality programme that offers a unique blend of teaching methods and include features such as:

- Face-to-face lectures and tutorials,
- Up-to-date and engaging teaching materials
- A virtual learning environment for supervisory support
- Discussion forums, and multimedia learning objects in the form of podcasts, narrated PowerPoint slides and video clips to enrich the student learning experience.

## Programme Structure and Content

The course will be delivered by Edinburgh Napier lecturers who have a wealth of academic experience both locally and abroad. Tutorial sessions will be conducted by qualified local tutors

Trimester 1	Trimester 2	Trimester 3
Edinburgh Napier University's module leader delivers a block of 15 hours of lecture – twice a year. Local tutor delivers a block of 8 hours lecture – 4 tutorials of 2 hours.	On-going one-to-one supervision via our virtual learning environment.	
<ol style="list-style-type: none"><li>1. Practice-based Masters Research Report</li><li>2. 60 credits</li><li>3. Taught element</li><li>4. Submissions in Week 3 (formative only), week 8 (20%), and week 17 (30%) with the final Practice-based Masters Research Report submitted at the end of Trimester 2 (50%)</li></ol>		At the end of Trimester 2, students will be expected to submit their Practice based Masters Research Report. If necessary, students would be given additional time and submit by the end of Trimester 3.
On-going supervision process with Edinburgh Napier tutor via Skype, Moodle or Blackboard Collaborate		
On-going support and guidance from SHRI local tutor		

## Assessment Methods / Certification

Students will be assessed based on written examinations and assignments. An examination for each module will be held at the end of each trimester.

Week	Module Delivery
1	1-hour Induction, 15-hour Block Lecture
2	
3	Submit initial proposal (not assessed and supervisor allocation)1 x 2 hour Tutorial
4	
5	1 x 2 hour Tutorial
6	
7	
8	Submit Assignment 1- Research Proposal – 20%
9	
10	1 x 2 hour Tutorial
11	
12	1 x 2 hour Tutorial Feedback on research proposal Visit of Programme Leader to conduct SSLC,review student progress with local tutors and attend to matters arising
13	
14	
15	
16	
17	Submit Assignment 2 – 7000-word Practice-Based Scoping Study – 30%
18 -27	Independent learning and tutor support Feedback on Scoping study in week 20
28	Submit Assignment 3 – 15 000 Practice-based Masters Research Report – 50%

## Graduation and Degree

Students who successfully complete and pass the modules stipulated in the course structures will be awarded the Master of Science in Human Resources from Edinburgh Napier University.

The programme offers a flexible way for those who have successfully completed a PgDip in HRM (or equivalent) and are keen to "top-up" their existing qualification with a Masters research report within a relatively short time frame of 6 Months while working at the highest academic standards.

## Admission Requirements

	Fresh Graduate	Mature Adults
<b>1. Minimum Academic Qualification:</b>	Postgraduate Diploma with Bachelors' Degree OR Other qualifications which demonstrate appropriate knowledge and skills at SCQF level 11	Postgraduate Diploma OR Bachelors' Degree OR Graduate Diploma OR Other qualifications which demonstrate appropriate knowledge and skills at SCQF level 11
<b>2. Minimum Working Experience:</b>	NIL	8 Years
<b>3. Minimum Age:</b>	22 Years	30 Years
<b>4. Minimum Language:</b>	GCE 'O' Level credit pass in English or IELTS 6.0 or TOEFL 80 & above or its equivalent.	GCE 'O' Level credit pass in English or IELTS 6.0 or TOEFL 80 & above or its equivalent.

\*Postgraduates from other PEIs will be considered on an individual case-by-case basis for direct entry

## Programme Fees:

**Application Fee – S\$107.00 inclusive of GST** (non-refundable and non-transferable, payable upon application)

### Total Course Fees Payable

Fee Breakdown	Amount (S\$)
Course Fee	13,314.11
Membership Entrance Fee	120.00
Membership Subscription Fee – 1 Year	50.00
Total Course Fees	13,484.11
Add 7% GST	943.89
Total Course Fees Payable	14,428.00

Instalment Payment	Amount with GST
1st Instalment	S\$7,214.00
2nd Instalment	S\$7,214.00

**\*Note:**

Application fee is non-refundable and non-transferable.

All fees to be payable in full before course commencement.

*All fees to be payable in full prior to the orientation/course commencement date.*

\* Application Fee refers to the fee that the student pays for the sole purpose of processing the application from submitted so that the PEI can check if the student meets the course admission requirement.

For more information on [UTAP](#) funding. Contact Ms Karen Ee: +65 6422 3788 or [karen@shri.org.sg](mailto:karen@shri.org.sg)

## Application Procedures

All applications must be submitted with the following:

- Completed application form\*
- One recent passport-size photograph
- Front & Back photocopies of NRIC/ Passport
- Certified true copies of academic certificates & transcripts\*\*
- Application Fee

\* Application forms are obtainable from SHRI Academy or [click here](#) to download

\*\* Applicants are required to bring along their original documents (for verification purposes) including copies of education qualifications and result transcripts.

## Payment Mode:

- NETs, Credit Card (subject to additional admin charges)
- ATM Transfer
- Cheque, Bank Draft, Money Order, Cashier's Order  
Payable to : SHRI Academy Pte Ltd
- Internet Banking and Telegraphic Transfer directly to:

Account Name : SHRI Academy Pte Ltd  
Bank Name : DBS Bank Ltd  
Account No. : 003-906454-3 (Current Account)  
Branch Name : DBS MBFC Branch  
Bank Code : 7171  
Branch Code : 003  
Swift Code : DBSSSGSG

Students should email and notify SHRI Academy immediately of any payment made by Bank Transfer, ATM Transfer or Telegraphic Transfer.

## Next Intakes

Please indicate your choice of intake for registration purposes.

Intake	Commencement Date	Application Closing Date
6th	'Sep 2019	29 Jul 2019

For further information, please contact Ms Karen Ee @ [karen@shri.org.sg](mailto:karen@shri.org.sg) via phone (65) 6422 3788.

[Click here](#) to visit Edinburgh Napier University's website.



Cert No. : EDU-2-2107  
Validity : 12/09/2017 - 11/09/2021

SHRI Academy  
CPE Registration No. 200722689Z  
CPE Registration Period: 30-01-2016 to 29-01-2020