

Diploma in Organisational Psychology (Teach Out)

SHRI Academy's DipOrgPsy programme is designed to provide a solid foundation in the field of psychology and focuses on the psychological aspects of organisational functioning. Students will be expected to critically engage in psychological theories and their applications. This programme will benefit those working in management/supervisory positions as well as professionals whose job requires them to interact with others on a frequent basis.

Course Content

Module 1 – Principles of Psychology

- Mind and Behaviour
- Sensation and Perception
- Learning and Intelligence
- Emotion and Motivation
- Personality and Disorders

Module 2 – Understanding Organisational Psychology

- Foundations of Organisational/Industrial Psychology
- Organisational Behaviour and Work Psychology
- Organisational Effectiveness and Efficiency
- Stress Management
- Psychological Testing and Assessment

Module 3 – Organisational Development

- Issues and Perspectives of Organisational Development
- Training and Development
- A Learning Organisation
- Individual and Change Management
- Changing Nature of Work in Singapore

Module 4 – Effective Communication

- Communication: Challenges and Contexts
- Interpersonal Communication
- Small Group Communication
- Communication in Relationships
- Self-awareness
- Public Communication
- Cross-cultural Relations
- Coaching
- Mentoring

Module 5 – Emotional Intelligence

- Basis of Emotional Intelligence
- Developing Emotional Intelligence Competencies
- Developing Relationships
- Using Emotional Intelligence

Module 6 – Counselling

- Introduction to Counselling
- The Effective Helper
- Active Listening Skills
- The Helping Process
- Counselling in the Workplace

The modules listed above may be conducted in a different sequence. Module content / syllabus will be provided upon request.

Course Duration

- 12 months; 195 training hours
- 6 modules
- Lessons are conducted twice a week

Assessment Methods

Candidates are assessed by examinations, class participation and assignments. The **Diploma in Organisational Psychology** will be awarded by SHRI Academy upon successful completion of this programme and graduates may use the title “DipOrgPsy” after their names.

Graduation and Degree

Students who successfully complete and pass the modules stipulated in the course structures will be awarded the **Diploma in Organisational Psychology** from **SHRI Academy Pte Ltd.**

Advancement

DipOrgPsy graduates are granted direct entry into Year 3 of the Bachelor of Arts in Human Resource Management with Organisational Psychology (Top Up) programme, offered by Edinburgh Napier University, UK through SHRI Academy.

Admission Requirements

	Fresh Graduate	Mature Adults
1. Minimum Academic Qualification:	<p>2 'A' Level credit passes in any subjects, IB Diploma, or other equivalent pre-university certifications including English</p> <p>OR</p> <p>Polytechnic diploma or equivalent</p> <p>OR</p> <p>PEI qualification that articulates into EDP (CANDIDATE MUST HAVE 10 YEARS OF FORMAL EDUCATION BEFORE TAKING PEI QUALIFICATION)</p> <p>OR</p> <p>Certificate in Human Resource Management awarded by SHRI Academy or equivalent</p>	<p>5 'O' Level credit passes in any subjects</p> <p>OR</p> <p>Certificate in Business Studies (CBS) / <i>Higher Nitec</i> awarded by ITE</p> <p>OR</p> <p>Certificate in Human Resource Management awarded by SHRI Academy or equivalent</p> <p>OR</p> <p>GCE 'N' Level including English + PEI Diploma</p>
2. Minimum Working Experience:	NIL	8 Years
3. Minimum Age:	18 Years	30 Years
4. Minimum Language:	GCE 'O' Level credit pass in English or Workplace Literacy (WPL - Listening, Speaking, Reading and Writing) Level 6, or IELTS 6.0 or its equivalent.	GCE 'O' Level credit pass in English; or Level 6 in ESS (Employability Skills System); or Workplace Literacy (WPL - Listening, Speaking, Reading and Writing) Level 6; or IELTS 6.0 or its equivalent.

Financial Support

Skills Development Fund (SDF) Training Assistance

SDF training assistance is available; Company-sponsored candidates must log on to www.skillsconnect.gov.sg to apply for SDF training assistance

Programme Fees

Application Fee – **S\$107.00 inclusive of GST** (non-refundable and non-transferable, payable upon application)

Fee Breakdown	Amount (S\$)
Course Fee	3,809.44
Membership Entrance Fee	120.00
Membership Subscription Fee – 1 Year	50.00
Total Course Fees	3,979.44
Add 7% GST	278.56
Total Course Fees Payable for Self-Sponsored	4,258.00
Company-Sponsored (SDF)	
Less SDF Training Grant	300.00
Fees Course Fees Payable for Company-Sponsored	3,958.00

Instalment Payment	Self-Sponsored Amount with GST	Company-Sponsored Amount with GST
1st Instalment	S\$2,129.00	S\$1,979.00
2nd Instalment	S\$2,129.00	S\$1,979.00

Application fee is non-refundable and non-transferable.

All students are required to pay the Fee Protection Scheme and subject to 7% GST. ([FPS Cert. PDF](#))

All fees to be payable in full prior to the orientation/course commencement date.

For more information on UTAP funding [click here](#).

Application Procedures

All applications must be submitted with the following:

- Completed application form*
- One recent passport-size photograph
- Front & Back photocopies of NRIC/ Passport
- Certified true copies of academic certificates & transcripts**
- Application Fee

* Application forms are obtainable from SHRI Academy

** Applicants are required to bring along their original documents (for verification purposes) including copies of education qualifications and result transcripts.

Payment Mode:

- NETs, Credit Card (subject to additional admin charges)
- ATM Transfer
- Cheque, Bank Draft, Money Order, Cashier's Order
Payable to : SHRI Academy Pte Ltd
- Internet Banking and Telegraphic Transfer directly to:

Account Name : SHRI Academy Pte Ltd
Bank Name : DBS Bank Ltd
Account No. : 003-906454-3 (Current Account)
Branch Name : DBS MBFC Branch
Bank Code : 7171
Branch Code : 003
Swift Code : DBSSSGSG

Students should email and notify SHRI Academy immediately of any payment made by Bank Transfer, ATM Transfer or Telegraphic Transfer.

Next Intakes

Please indicate your choice of intake for registration purposes.

Intake (Part-time)	Commencement Date	Application Closing Date
20th (Last Intake)	9 May 2017	2 May 2017

For further information, please contact Ms. Lynn via phone (65) 6422 3785, or email lynn.koo@shri.org.sg



Cert No. : EDU-2-2107
Validity : 12/09/2017 - 11/09/2021

SHRI Academy
CPE Registration No. 200722689Z
CPE Registration Period: 30-01-2016 to 29-01-2020