

Minimum Entry Requirements

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S.no	Programme Title	Admission Requirements after 1 June 2017
1.	Certificate in Payroll Administration (SHORT COURSE)	<ol style="list-style-type: none"> 1. Minimum Age: 16 Years 2. Minimum Working Experience: NIL 3. Minimum Academic Qualification: <ol style="list-style-type: none"> a. GCE 'N' Level including English OR b. Applicants who attain Workplace Literacy (WPL - Listening, Speaking, Reading and Writing) Level 3 4. Minimum Language: GCE 'N' Level credit pass in English <p>Those with other qualifications and working experience will be considered on an individual basis. The final decision concerning admission to the programme rests with the SHRI Academic & Examination Board</p>
2	Foundation Certificate in Human Resource Management	<u>Fresh Graduates</u>
		<ol style="list-style-type: none"> 1. Minimum Age: 16 Years 2. Minimum Working Experience: NIL 3. Minimum Academic Qualification: At least 3 GCE 'N' Level credit passes in any subjects 4. Minimum Language: GCE 'N' Level credit pass in English or Workplace Literacy (WPL - Listening, Speaking, Reading and Writing) Level 3
3	Certificate in Human Resource Management	<u>Fresh Graduates</u>
		<ol style="list-style-type: none"> 1. Minimum Age: 16 Years 2. Minimum Working Experience: NIL 3. Minimum Academic Qualification: <ol style="list-style-type: none"> a. At least 2 GCE 'O' Level credit passes in any subjects OR b. <i>Nitec</i> awarded by ITE 4. Minimum Language: GCE 'O' Level credit pass in English or Workplace Literacy (WPL - Listening, Speaking, Reading and Writing) Level 4
3	Certificate in Human Resource Management	<u>Mature Adults</u>
		<ol style="list-style-type: none"> 1. Minimum Age: 30 Years 2. Minimum Working Experience: 8 Years 3. Minimum Academic Qualification: <ol style="list-style-type: none"> a. At least 1 GCE 'O' Level credit passes in any subjects OR b. Basic Certificate in Human Resource Management awarded by SHRI. OR c. Foundation Certificate in Human Resource Management by SHRI 4. Minimum Language: GCE 'O' Level credit pass in English or Workplace Literacy (WPL - Listening, Speaking, Reading and Writing) Level 4

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4	Diploma in Business & Human Resource Management	<u>Fresh Graduates</u>
		<ol style="list-style-type: none"> 1. Minimum Age: 18 Years 2. Minimum Working Experience: NIL 3. Minimum Academic Qualification: <ol style="list-style-type: none"> a. 2 'A' Level credit passes in any subjects, IB Diploma, or other equivalent pre-university certifications including English OR b. Polytechnic diploma or equivalent OR c. PEI qualification that articulates into EDP (CANDIDATE MUST HAVE 10 YEARS OF FORMAL EDUCATION BEFORE TAKING PEI QUALIFICATION) 4. Minimum Language: GCE 'O' Level credit pass in English or Workplace Literacy (WPL - Listening, Speaking, Reading and Writing) Level 6, or IELTS 5.0 or its equivalent
		<u>Mature Adults</u>
		<ol style="list-style-type: none"> 1. Minimum Age: 30 Years 2. Minimum Working Experience: 8 Years 3. Minimum Academic Qualification: <ol style="list-style-type: none"> a. 5 'O' Level credit passes in any subjects OR b. Certificate in Business Studies (CBS) / Higher Nitec awarded by ITE OR c. Certificate in Human Resource Management awarded by SHRI Academy or equivalent OR d. GCE 'N' Level including English + PEI Diploma 4. Minimum Language: GCE 'O' Level credit pass in English; or Level 6 in ESS (Employability Skills System); or Workplace Literacy (WPL - Listening, Speaking, Reading and Writing) Level 6; or IELTS 5.0 or its equivalent
5	Diploma in Compensation & Benefits Management	<u>Fresh Graduates</u>
		<ol style="list-style-type: none"> 1. Minimum Age: 18 Years 2. Minimum Working Experience: NIL 3. Minimum Academic Qualification: <ol style="list-style-type: none"> a. 2 'A' Level credit passes in any subjects, IB Diploma, or other equivalent pre-university certifications OR b. Polytechnic diploma or equivalent OR c. Diploma in Business & Human Resource Management OR d. Diploma in Organisational Psychology 4. Minimum Language: GCE 'O' Level credit pass in English; or Workplace Literacy (WPL - Listening, Speaking, Reading and Writing) Level 6; or IELTS 5.0 or its equivalent
		<u>Mature Adults</u>
		<ol style="list-style-type: none"> 1. Minimum Age: 24 Years 2. Minimum Working Experience: 8 Years 3. Minimum Academic Qualification: <ol style="list-style-type: none"> a. PEI qualification that articulates into EDP OR b. Professional Certificate in Compensation & Benefits Management awarded by SHRI 4. Minimum Language: GCE 'O' Level credit pass in English; or Level 6 in ESS (Employability Skills System); or Workplace Literacy (WPL - Listening, Speaking, Reading and Writing) Level 6; or IELTS 5.0 or its equivalent

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6	Diploma in Organisational Psychology	<u>Fresh Graduates</u>
		<ol style="list-style-type: none"> 1. Minimum Age: 18 Years 2. Minimum Working Experience: NIL 3. Minimum Academic Qualification: <ol style="list-style-type: none"> a. 2 'A' Level credit passes in any subjects, IB Diploma, or other equivalent pre-university certifications OR b. Polytechnic diploma or equivalent OR c. PEI qualification that articulates into EDP (CANDIDATE MUST HAVE 10 YEARS OF FORMAL EDUCATION BEFORE TAKING PEI QUALIFICATION) 4. Minimum Language: GCE 'O' Level credit pass in English; or Workplace Literacy (WPL - Listening, Speaking, Reading and Writing) Level 6; or IELTS 5.0 or its equivalent
		<u>Mature Adults</u>
		<ol style="list-style-type: none"> 1. Minimum Age: 30 Years 2. Minimum Working Experience: 8 Years 3. Minimum Academic Qualification: <ol style="list-style-type: none"> a. 5 'O' Level credit passes in any subjects OR b. Certificate in Business Studies (CBS) / <i>Higher Nitec</i> awarded by ITE OR c. Certificate in Human Resource Management awarded by SHRI Academy or equivalent OR d. GCE 'N' Level + PEI Diploma 4. Minimum Language: GCE 'O' Level credit pass in English; or Level 6 in ESS (Employability Skills System); or Workplace Literacy (WPL - Listening, Speaking, Reading and Writing) Level 6; or IELTS 5.0 or its equivalent
7	Bachelor in Arts in Human Resource Management with Organisational Psychology (Top Up)	<u>Fresh Graduates</u>
		<ol style="list-style-type: none"> 1. Minimum Age: 19 Years 2. Minimum Working Experience: NIL 3. Minimum Academic Qualification: <ol style="list-style-type: none"> a. Diploma in Business & Human Resource Management awarded by SHRI Academy/ Diploma in Organisational Psychology awarded by SHRI Academy OR b. HRM, Psychology and Business graduates from local polytechnics OR c. Relevant Diploma from other PEIs* 4. Minimum Language: GCE 'O' Level credit pass in English; or IELTS 6.0 or TOEFL 80 & above or its equivalent. <p style="text-align: center;">The final decision concerning admission to the programme rests with Edinburgh Napier University</p> <p>*Student must have started PEI Diploma classes by 31 May 2017 or student must have completed PEI Diploma before 31 May 2017 with 10 years of formal education, i.e. O Level before taking PEI Diploma)</p>
		<u>Mature Adults</u>
		<ol style="list-style-type: none"> 1. Minimum Age: 30 Years 2. Minimum Working Experience: 8 Years 3. Minimum Academic Qualification: <ol style="list-style-type: none"> a. Relevant Diploma from other PEIs 4. Minimum Language: GCE 'O' Level credit pass in English; or IELTS 6.0 or TOEFL 80 & above or Level 6 in ESS (Employability Skills System); or Workplace Literacy (WPL - Listening, Speaking, Reading and Writing) Level 6, or its equivalent. <p style="text-align: center;">The final decision concerning admission to the programme rests with Edinburgh Napier University</p>

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8	Postgraduate Diploma in Human Capital Management	<u>Fresh Graduates</u>	<ol style="list-style-type: none"> 1. Minimum Age: 21 Years 2. Minimum Experience: NIL 3. Minimum Academic Qualification: <ol style="list-style-type: none"> a. Bachelor's Degree in any discipline b. Advanced Diploma with at least 5 years working experience 4. Minimum Language: GCE 'O' Level credit pass in English; or IELTS 6.0 or Workplace Literacy (WPL - Listening, Speaking, Reading and Writing) Level 6, or its equivalent
		<u>Mature Adults</u>	<ol style="list-style-type: none"> 1. Minimum Age: 30 Years 2. Minimum Experience: 8 Years 3. Minimum Academic Qualification: Diploma with at least 8 years working experience 4. Minimum Language: GCE 'O' Level credit pass in English; or IELTS 6.0 or Level 6 in ESS (Employability Skills System) or Workplace Literacy (WPL - Listening, Speaking, Reading and Writing) Level 6, or its equivalent
9	Postgraduate Diploma in HR and Organisational Psychology	<u>Fresh Graduates</u>	<ol style="list-style-type: none"> 1. Minimum Age: 21 Years 2. Minimum Experience: NIL 3. Minimum Academic Qualification: <ol style="list-style-type: none"> a. Bachelor's Degree in any discipline b. Advanced Diploma with at least 5 years working experience 4. Minimum Language: GCE 'O' Level credit pass in English; or IELTS 6.0 or Workplace Literacy (WPL - Listening, Speaking, Reading and Writing) Level 6, or its equivalent
		<u>Mature Adults</u>	<ol style="list-style-type: none"> 1. Minimum Age: 30 Years 2. Minimum Experience: 8 Years 3. Minimum Academic Qualification: Diploma with at least 8 years working experience 4. Minimum Language: GCE 'O' Level credit pass in English; or IELTS 6.0 or Level 6 in ESS (Employability Skills System) or Workplace Literacy (WPL - Listening, Speaking, Reading and Writing) Level 6, or its equivalent.
10	Postgraduate Diploma in HR and Reward Management	<u>Fresh Graduates</u>	<ol style="list-style-type: none"> 1. Minimum Age: 21 Years 2. Minimum Experience: NIL 3. Minimum Academic Qualification: <ol style="list-style-type: none"> a. Bachelor's Degree in any discipline b. Advanced Diploma with at least 5 years working experience 4. Minimum Language: GCE 'O' Level credit pass in English; or IELTS 6.0 or Workplace Literacy (WPL - Listening, Speaking, Reading and Writing) Level 6, or its equivalent.
		<u>Mature Adults</u>	<ol style="list-style-type: none"> 1. Minimum Age: 30 Years 2. Minimum Experience: 8 Years 3. Minimum Academic Qualification: Diploma with at least 8 years working experience 4. Minimum Language: GCE 'O' Level credit pass in English; or IELTS 6.0 or Level 6 in ESS (Employability Skills System) or Workplace Literacy (WPL - Listening, Speaking, Reading and Writing) Level 6, or its equivalent.

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11	Master of Science in Human Resources (Top Up)	<u>Fresh Graduates</u>
		<ol style="list-style-type: none"> 1. Minimum Age: 22 Years 2. Minimum Experience: NIL 3. Minimum Academic Qualification: <ol style="list-style-type: none"> a. Postgraduate Diploma with Bachelors' Degree OR b. Other qualifications which demonstrate appropriate knowledge and skills at SCQF level 11 4. Minimum Language: GCE 'O' Level credit pass in English or IELTS 6.0 or TOEFL 80 & above or its equivalent. <p style="margin-left: 20px;">*Postgraduates from other PEIs will be considered on an individual case-by-case basis for direct entry.</p>
		<u>Mature Adults</u>
		<ol style="list-style-type: none"> 1. Minimum Age: 30 Years 2. Minimum Experience: 8 Years 3. Minimum Academic Qualification: <ol style="list-style-type: none"> a. Postgraduate Diploma or b. Bachelors' Degree or c. Graduate Diploma or d. Other qualifications which demonstrate appropriate knowledge and skills at SCQF level 11 4. Minimum Language: GCE 'O' Level credit pass in English or IELTS 6.0 or TOEFL 80 & above or its equivalent. <p style="margin-left: 20px;">*Postgraduates from other PEIs will be considered on an individual case-by-case basis for direct entry</p>